

**Evaluation of Alternative Education Programs**

(For use by the alternative education program coordinator)

Date \_\_\_\_\_

Dear Alternative Education Program Coordinator:

In accordance with Oregon Administrative Rule (OAR) 581-022-2505, the district is required to evaluate alternative education programs annually. Please provide the documentation required below and return to the Banks District office at 12950 NW Main St., Banks OR 97106 no later than June 30. Please include the program name, program coordinator and telephone number. A copy of the district's written evaluation shall be provided to the program coordinator.

**Staff**

1. Have criminal records checks requirements been met?
- \* Provide list of individuals subject to criminal records checks and copy of Form 581-2283-M from the Oregon Department of Education (ODE).

**Curriculum**

1. Are students receiving instruction in the state academic content standards and earning diploma credits?
- \* Attach supportive documentation including such evidence as program overview, curriculum guide, course syllabi or other material that demonstrates that program curriculum is aligned with standards.
2. Are statewide assessments administered and the results reported annually to students, parents and the district?
- \* Attach copy of summary report and sample of information reported to student, parents and the district.
3. Are students receiving, at least annually, a report of academic progress?
- \* Attach copy of report used.
4. Does the program meet the physical education requirements of Oregon Revised Statute (ORS) 329.496?
- \* Attach the document that supports the physical education requirements.

## **Discrimination**

1. Does the program comply with nondiscrimination requirements of law? (Program does not discriminate based on age, disability, national origin, sexual orientation, gender identity, race, color, marital status, religion or sex)
- \* Attach student enrollment/withdrawal summary based on above criteria.

## **Registration** (Private alternative education programs only)

1. Is the program registered with the ODE?
- \* Attach copy of the approval from ODE (including the institution identification number assigned by ODE).

## **Site Evaluation**

1. Does the program comply with health and safety statutes and rules?
- \* Attach copy of appropriate documentation, including first aid, emergency procedures plan, healthy and safe schools plan, radon testing plan, such as staff/student handbooks, in-service agenda, plans, fire marshal's report, safety inspection reports, etc.

## **Tuition and Fees**

1. Does the program comply with Oregon Revised Statutes regarding tuition and fees (ORS 337.150, 339.141, 339.147, 339.155)?
- \* Attach list of any fees required and explanation.

## **Contract**

1. The program complies with any statute, rule or district policy specified in the contract with the public or private alternative education program.
- \* Attach as applicable.
2. Does the contract with the public or private alternative education program state that noncompliance with a rule or statute may result in termination of the contract?
- \* Contract on file with district and program, as applicable.

## **Expenditures**

1. Does the program comply with Oregon Revised Statutes regarding expenditures (ORS 336.635(4))?
- \* Attach annual statement of expenditures.

## **Advertising**

1. Does the program meet the advertising requirements of ORS 339.122?
- \* Attach a copy of the program description. Is it a virtual public school and is it advertised as such?

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Superintendent

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Dated

- \* Compliance indicators are intended as examples only. District may modify, as appropriate.