

# Banks School District 13

Code: **ECA**  
Adopted: 9/9/96  
Readopted: 7/10/00  
Orig. Code(s): ECA

## **Buildings and Grounds Security**

District buildings constitute one of the greatest investments of the school district. It is deemed in the best interest of the district to protect the investment adequately.

Security should mean not only maintenance of a secure (locked) building but protection from fire hazards and faulty equipment and safe practices in the use of electrical, plumbing and heating equipment. The Board requires and encourages close cooperation with local and state authorities and with insurance company inspectors.

Access to school buildings and grounds outside of regular school hours shall be limited to personnel whose work requires it or who are authorized by the superintendent or building principal. An adequate key control system shall be established which will limit access to buildings to authorized personnel and will safeguard against the potential of entrance to buildings by keys in the hands of unauthorized persons.

Records and funds shall be kept according to Board policy GBL - Personnel Files and administrative regulations, DJ-AR - Handling Cash/Purchasing Procedures and JO-AR - Education Records Management.

Protective devices designed to be used as safeguards against illegal entry and vandalism shall be installed when appropriate to the individual situation.

END OF POLICY

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Legal Reference(s):

ORS 332.172

OAR 437-002-0020 to -0075